

RIGHT OF RECTIFICATION REQUEST FORM

To exercise your right of Rectification, please complete this form and email it to dataprivacy@mmgtrust.com.

Data Owner Information:

Names: _____ Surnames: _____

Identity No.: _____ Document Type: _____

If you make this request on behalf of the data owner, please complete the following information about yourself:

Names: _____ Surnames: _____

Identity No.: _____ Document Type: _____

Relationship with the Data Owner: Legal Representative Guardian (father, mother, legal guardian and upbringing)

Documents provided:

- Identity Document of the Data Owner (mandatory)
- Identity Document of the Legal Representative or Guardian (if applicable)
- Notarized Power of Attorney Letter (if applicable)

Contact Details:

Please tell us how we can contact you to send the response to your request and consult in case of doubts:

Email: _____

Phone: _____ Cell phone: _____

Other: _____

Remarks: _____

Relationship of the Data Owner:

In order to provide you with a quicker response, please indicate the relationship(s) you have or have had with the organization:

Client/User Collaborator Supplier Donor Other _____

Person(s) in the Organization with whom you have had contact: _____



Legal basis:

Law 81 of 2019 on Personal Data Protection.

Art. 15 numeral 2: Right of Rectification: allows the data owner to request the correction of their personal data that are incorrect, irrelevant, incomplete, outdated, inaccurate, false, or impertinent. Article 16: [...] the modification, [...] of the data will be absolutely free of charge and must be provided at the request of the owner of the data or whoever represents him, proof of the updated database concerning it. Art. 17: The data must be modified when they are erroneous, inaccurate, equivocal, or incomplete within a term of 5 business days following the request for modification. [...]

Executive Decree 285 of 2021 regulating Law 81 of 2019 on the Protection of Personal Data.

Art. 26: Exercise of the right of rectification. When the owner of the data exercises the right of rectification, he must indicate in his request to which data he refers and the correction that must be made. It must accompany the documentation that supports the inaccuracy or incompleteness of the data being processed. [...]

Details about your application:

Reason: Incorrect data Inaccurate data Incomplete data

Current data

Corrected data

Four horizontal lines for entering current and corrected data.

Supporting documentation provided: _____

Data Owner

Legal Representative / Guardian

Signature _____

Date _____

For internal use of MMG Trust:

Date and time of reception of the request: _____ Received by: _____

Application number: _____

Date and time of sending a response: _____ Sent by: _____